

**Sarasota Institute for Lifetime Learning  
January 12, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Susan Hook, Craig Kennedy, Sue Lewis, Jorie Lueloff, Jerry Luhman, Craig Marion, Bob Moist, Teresa Morris, Jeff Olesen, Mary Testa, Betsy Traba

**Board Members Absent:** Jim McGee, John McGruder

**Adjuncts Present:** Carmine Cipolla, Jane DeFillippi, Bob Lieber, Richard Rose, Kathie Westpheling

The meeting was called to order at 2:30 pm by Beth Cotner.

A quorum was present. The December Board Meeting minutes were approved.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$69,000 in cash, \$25,000 in money market and 1.677 million with Community Foundation. \$25,000 of the authorized \$100,000 has been withdrawn from the Community Foundation Fund.

**Registrar's Report:** Jerry Luhman reported that vs 2 years ago, subscription sales were 28% and attendance 25%. VOD subscriptions will be offered until the end of January

**Global Issues:** Jeff Olesen reported that next week's speaker will not appear in person. Arrangements have been made to show his lectures via Skype in Sarasota and Zoom in Venice. An updated Host Moderator/Driver schedule has been sent out. There will be a Program Committee meeting on February 16<sup>th</sup> via Zoom.

**Marketing:** Gordon Garrett reported that TV Channel 7 had been contacted and is now incorporated in the advertising plan.

**Music Mondays:** Beth Cotner reported for Joe Holt that the cancelled artist has been replaced. The cost of the videographer is less than previously expected.

**Venice Operations:** Bob Moist reported that a glitch in the Venice Community Center audio/visual system has disabled the SILL owned hearing devices. Problem being worked on. Chairs are being spaced for social distancing. Attendees on Tuesday all wore masks and there were no complaints. Volunteer ranks are thinned but all essential roles are covered

**LWR Operations:** Teresa Morris reported that all is ready for the season. All have been made aware of the need complete activities prior to the 5:30 deadline

**Technology and Website:** Bob Germain noted that the VOD links were sent out on 12/27 using Constant Contact eblasts instead of Tix, allowing customized messages. The VOD season web pages are posted, awaiting video files to upload. There have been a number of conversions from live to VOD. As of today, 330 total VOD subscriptions.

**SILL Volunteers:** Bob DeFillippi reported we have just enough volunteers with board members filling in and new recruits.

**SILL CD/FDs:** Nancy Cabral reported 1 audio and 1 season auto box have been ordered. The first set of speaker evaluation forms is being processed.

**SILL Select:** Susan Hook reported that all is ready for the upcoming season.

**LBK Lectures:** Mike Boorstein noted that flyers for the LBK Music Monday and Global Issues season has been created.

**Long Range Planning:** Teresa Morris reported a survey is being planned for February. There will be a committee meeting in February or March.

The meeting was adjourned at 3:30 pm.

The next board meeting will at the Arts Building on Wednesday February 9th at 2:30 pm

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
February 9, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Susan Hook, Sue Lewis, Jorie Lueloff, Jerry Luhman, Craig Marion, Bob Moist, Jeff Olesen, Mary Testa

**Board Members Absent:** Craig Kennedy, Jim McGee, John McGruder, Teresa Morris, Betsy Traba

**Adjuncts Present:** Carmine Cipolla, Jane DeFillippi, Richard Rose, Kathie Westpheling

The meeting was called to order at 2:30 pm by Beth Cotner.

A quorum was present. The January Board Meeting minutes were approved.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$53,000 in cash, \$25,000 in money market and 1.709 million with Community Foundation. Preliminary estimate of operating loss for 2022 season is \$100,000.

**Registrar's Report:** Jerry Luhman reported that vs 2 years ago, subscription sales were 52% and attendance 25%. VOD is 24% of sales. VOD subscriptions have been extended until the end of March.

After a long discussion the proposed operating plan for 2023 will include the following. Season start date 1/9/23. The same venues as 2022. The same VOD offerings as 2022. Price of Series tickets \$85, single day tickets \$10. Offer Flex tickets \$115 for 12 tickets. VOD subscription \$120. Package of live and VOD \$160. Tickets will go on sale Monday March 14<sup>th</sup>. **Motion:** Approve operating plan items as presented. **Passed unanimously.** Possible use of a barcode ticket reader will be explored.

**Global Issues:** Jeff Olesen reported that a replacement speaker is needed for March 10/11. An updated Host Moderator/Driver schedule has been sent out. There will be a Program Committee meeting on February 16<sup>th</sup> via Zoom. Change of speaker hotel in Sarasota being investigated.

**Marketing:** Gordon Garrett reported that advertising was proceeding according to plan The 3 ads in the Herald Tribune for an extra 10% was good investment.

**Music Mondays:** Joe Holt reported that the March 14<sup>th</sup> slot has been filled. The cost of the videographer is projected to be less than previously expected.

**Venice Operations:** Bob Moist reported that the SILL owned hearing devices are now back in operation. Sound has been improved in the Venice Community Center. The venue is under contract through 2024.

**LWR Operations:** Nancy Cabral reported for Teresa Morris that there have been a couple of audio problems. All is ok now.

**Technology and Website:** Bob Germain reported that almost 200 VOD orders have come in since the start of the season. Year to date 422, a mix of new orders and conversions from live subscriptions. Sue Banks has handled 200 phone calls since the start of the season. Volunteers received a link to all of the VOD offerings

**SILL Volunteers:** Bob DeFillippi reported we have enough volunteers. A five person committee is planning the annual Volunteer lunch, the first week in April at Café Baci. This year there will be no door prizes, volunteers have access to all of the VOD offerings

**SILL CD/FDs:** Nancy Cabral reported 20 audio recordings (14 this week) have been ordered. The first 6 sets of speaker evaluation forms have been processed.

**SILL Select:** Susan Hook reported that all but one venue is using the link for streaming VOD. Plymouth Harbor receives a flash drive.

**LBK Lectures:** Mike Boorstein reported that a survey on best time for presentation – 10 am or 7:30 pm. Volunteers are doing a good job.

**Long Range Planning:** Susan Hook reported for Teresa Morris that the survey is complete, will be sent out next week.

**New Business:** Consensus to explore a relationship with OLLI at BCC (Berkshire Community College - Massachusetts) possibly similar to SILL Select.

The meeting was adjourned at 3:58 pm.

The next board meeting will at the Arts Building on Wednesday March 9th at 2:30 pm.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
March 9, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Susan Hook, Craig Kennedy, Sue Lewis, Jorie Lueloff, Jerry Luhman, John McGruder Bob Moist, Teresa Morris, Jeff Olesen, Betsy Traba

**Board Members Absent:** Craig Marion, Jim McGee, Mary Testa

**Adjuncts Present:** Sue Banks, Carmine Cipolla, Jane DeFillippi, Bob Lieber, Richard Rose, Kathie Westpheling

The meeting was called to order at 2:30 pm by Beth Cotner.

A quorum was present. The February Board Meeting minutes were approved.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$64,500 in cash, \$15,000 in money market and 1.595 million with Community Foundation. Preliminary estimate of operating loss for 2022 season is \$150,000.

**Motion:** Authorize an additional \$50,000 to be withdrawn from Community Foundation fund to cover 2022 expenses. Passed unanimously

**Registrar's Report:** Jerry Luhman reported that 2023 sales will go live on March 14<sup>th</sup>. Moderators will be asked to announce this at the venues Thursday and Friday. Paper copies of the subscription form will be distributed at the venues next week. During the 2023 season, Flex tickets must be collected from patrons as they enter.

**Global Issues:** Jeff Olesen reported that 800 people attended John Beyrle's lecture on Putin, largest turnout of the season. 14 of possible 25 speakers have been identified for the 2023 season. In 2023, book signings will be at, Bookstore1Sarasota and at the Venice Community Center sold by The Island Bookstore in Venice.

**Marketing:** Gordon Garrett reported that a small change has been made to advertising to better reflect what SILL is to those who are unfamiliar with us.

**Music Mondays:** Joe Holt reported that the season is going well. Attendance in Venice has been more consistent than in Sarasota. Slots for the 2023 season are half filled. The March 21<sup>st</sup> artist will play a unique instrument, the Theremin.

**Venice Operations:** Bob Moist noted that operation of the Venice Community Center will be transferred to the city of Venice. The venue is under contract through 2024. Contracts for 2025 open in November.

**LWR Operations:** Teresa Morris reported that venue options are being investigated. The option to renew at Cornerstone church is due April 1<sup>st</sup>.

**Technology and Website:** Bob Germain reported weekly SILL schedule eblasts are being sent.

**SILL Volunteers:** Bob DeFillippi reported we have enough volunteers. We will have extras if those who stayed away because of Covid return. The annual Volunteer lunch, will be at Café Baci. On Wednesday April 6<sup>th</sup>. Room for up to 69 attendees. Emails to volunteers have been sent out.

**SILL CD/FDs:** Nancy Cabral reported CD sales have picked up in the last couple of weeks

**SILL Select:** no report

**LBK Lectures:** Mike Boorstein reported that the Temple had agreed to stop the season after 6 weeks, adjusted payment has been agreed to. The last even will be Thursday March 10<sup>th</sup>. After a discussion, the board consensus is to end the Long Boat Key operation.

**Long Range Planning:** Teresa Morris reported that data from the paper survey forms has been entered. Out of a total of 830 surveys. about half were entered on line and half are data from paper entries. A second eblast will be sent out inviting any who did not complete or take the survey to do so.

The annual dinner will be on Wednesday March 23rd at 5:00 pm at Prestancia TPC.

The meeting was adjourned at 3:40 pm.

The next board meeting will at the Arts Building on Wednesday April 13th at 2:30 pm.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
April 12, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Adrienne Cipolla, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Susan Hook, Sue Lewis, Jorie Lueloff, Jerry Luhman, Craig Marion, Bob Moist, Teresa Morris, Jeff Olesen, Mary Testa, Betsy Traba

**Board Members Absent:** Beth Cotner, Joe Holt, Craig Kennedy, Jim McGee, John McGruder

**Adjuncts Present:** Carmine Cipolla, Jane DeFillippi, Peter Huber, Bob Lieber, Richard Rose, Kathie Westpheling

The meeting was called to order at 2:30 pm by Vice President Bob Deutsch.

A quorum was present. The March Board Meeting minutes were approved.

**Nomination Committee:** Mary Testa presented the committee report. Proposed officer slate: Bob Deutsch President, Jeff Olesen Vice President, Marshall Greenwald Treasurer and Bob Germain Secretary. Board members whose terms expire in 2022 are to be reappointed to 3 year terms ending in 2025. Proposed new board members are: Bob Lieber, Richard Rose, Kathy Westpheling.

**Motion:** Approve slate of nominees, term updates and new board members. Motion passed unanimously.

**Board Resignations:** The board accepted the resignation of Bob Moist.

**VOD Single Subscription:** Bob Deutsch presented a proposal to offer VOD for a single event. To be announced just before the season start. Price \$15. Events will be available on the same schedule as the season VOD subscriptions. **Motion:** Approve proposal as stated. Motion passed unanimously.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$74,000 in cash, \$25,000 in money market and 1.513 million with Community Foundation. Preliminary estimate of operating loss for 2022 season is \$117,000. \$125,000 was withdrawn from the Community Foundation this season to fund operations. Investment Income for this fiscal year estimated to be \$75,000 to \$80,000. Best hotel rate for next year's speakers is \$229 at Hotel Indigo. Final budget not ready. **Motion:** Approve draft budget contingent on no more than 10% change. Motion passed unanimously.

**Registrar's Report:** Jerry Luhman reported 2023 sales to date 112 subscriptions. Language will be added to Tix and the website to clarify that VOD subscriptions are for personal use only in a single household.

**Global Issues:** Jeff Olesen reported that more volunteers are needed for next season. A review of the 2022 evaluations indicated that speakers should be reminded of the importance of good lecture delivery techniques. There will be 6-7 women in the 2023 season lineup. Only 2 slots are left to fill.

**Marketing:** Gordon Garrett reported that preparations for the 2023 season are underway.

**Music Mondays:** Betsy Traba reported for Joe Holt that 7 artists have committed and 2 others are being negotiated.

**Venice Operations:** Bob Moist reported that most of the Venice volunteers are returning for the 2023 season.

**LWR Operations:** Teresa Morris reported that lecture start time has not yet been set at Cornerstone Church. More than enough volunteers are available for the 2023 season.

**Technology and Website:** Bob Germain reported that VOD's available to watch is being wound down as schedules expire. Access to any 2022 VOD event will be offered to board members on request.

**SILL Volunteers:** Bob DeFillippi reported that the volunteer lunch was a success. A total of 43 volunteers attended. With the closing of Café Baci, a new venue will be needed.

**SILL CD/FDs:** Nancy Cabral reported 2022 CD/FD sales total 238, two thirds were FD, a continuing trend.

**SILL Select:** Susan Hook reported that the 2022 season was successful. There will be a campaign to add more venues.

**LBK Lectures:** Mike Boorstein noted that Long Boat Key operation will not be offered in 2023.

**Long Range Planning:** Teresa Morris reported that a copy of data from the survey will be distributed to the board. A package including a video with snippets of SILL events is being prepared for use at SILL marketing presentations at community venues.

The meeting was adjourned at 3:40 pm.

The next board meeting will at the Arts Building on Wednesday October 12th at 2:30 pm.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
October 12, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Beth Cotner, Adrienne Cipolla, Bob Deutsch, Bob DeFillippi, Gordon Garrett, Bob Germain, Marshall Greenwald, Susan Hook, Craig Kennedy, Sue Lewis, Jerry Luhman, Craig Marion, Teresa Morris, Jeff Olesen, Richard Rose, Betsy Traba, Kathie Westpheling

**Board Members Absent:** Joe Holt, Bob Lieber\*, Jorie Lueloff, Jim McGee  
\*was unable to attend via Zoom, no wifi at Arts Building

**Adjuncts Present:** Karen Brown, Carmine Cipolla, Jane DeFillippi, Peter Huber

The meeting was called to order at 2:40 pm by Bob Deutsch.

A quorum was present. The April Board Meeting minutes were approved.

Karen Brown was appointed as an Adjunct.

**Motion:** Donate \$20,000 to Suncoast Recovery Fund. Passed unanimously.

**Motion:** Define SILL's health protocol as response will be "masks optional" if asked. Passed unanimously.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$1.373 million with Community Foundation, \$44,300 in cash, and \$25,000 in money market. Operating Loss for the 2022 season was \$124,000, with a net loss of \$50,000 after including Investment Income. Projection for 2023 is an Operating Loss of \$80,000, with a net loss of \$40,000.

**Registrar's Report:** Jerry Luhman reported 2023 sales to date about the same as last year. VOD sales are down. A free ticket will be offered to subscribers at the venues for the first 2 weeks of the season. VOD single tickets will be offered, to be announced in December.

**Global Issues:** Jeff Olesen reported that the host/moderator schedule will be distributed shortly. Closed captioning will be again offered for the Wednesday Sarasota lectures. In Sarasota, book signings will be done in the Bookstore1 store. In Venice, book signings will be done at the Community Center with onsite sales managed by Island Book Store. Credit cards will be accepted. For Lakewood Ranch, a connection with Barnes & Noble will be investigated.

**Marketing:** Gordon Garrett reported that advertising will be similar to last year. Costs are going up. SILL will have a presence at both the Sarasota and Venice Farmers Markets. A possibility for free posters is being investigated. There will be an article about SILL in the Herald Tribune in November.

**Music Mondays:** Betsy Traba reported for Joe Holt that all is ready for the 2023 season. Bob Sherman is no longer a Music Monday host. He will be recognized at a Music Monday event if he is able to return to Sarasota. For 2023 Betsy Traba will host 7 and Joe Holt will host 5 Music Mondays

**Venice Operations:** Craig Kennedy reported that there will be a meeting with the Venice contingent at the Community Center. A contract for 2024 at the Community Center will be signed. Consideration will be given to reduce the number of chairs put out.

**LWR Operations:** Teresa Morris noted that the new 5:00 start time and the requirement to be out by 6:00 is a tight schedule and moderators should be made aware the necessity to control the timing.

**Technology and Website:** Bob Germain reported that the 2023 season has been posted on the SILL website. Proofs for the booklet have been approved, printed by the end of the month.

**SILL Volunteers:** Bob DeFillippi reported that the volunteer positions are staffed including board members at the Farmers Market venues. Beth Cotner will handle venues for SILL Christmas lunch and annual dinner.

**SILL CD/FDs:** Nancy Cabral reported that CD/FDs will again be offered in 2023.

**SILL Select:** Susan Hook requested a price reduction for SILL Select. **Motion:** Subscription price will be \$2000,

20% off (\$1600) for any new subscriber. Approved unanimously.

**Long Range Planning:** Teresa Morris reported that a package including a video with snippets of SILL events is being prepared for use at SILL marketing presentations at community venues.

The meeting was adjourned at 4:30 pm.

The next board meeting will at the Arts Building on Wednesday November 9th at 2:30 pm.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
November 9, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Nancy Cabral, Beth Cotner, Adrienne Cipolla, Bob Deutsch, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Jorie Lueloff, Craig Kennedy, Sue Lewis, Craig Marion, Teresa Morris, Jeff Olesen, Richard Rose, Kathie Westpheling

**Board Members Absent:** Bob DeFillippi, Susan Hook, Bob Lieber, Jerry Luhman Jim McGee, Betsy Traba

**Adjuncts Present:** Sue Banks, Karen Brown, Carmine Cipolla, Jane DeFillippi, Peter Huber

The meeting was called to order at 2:30 pm by Bob Deutsch.

A quorum was present. The October Board Meeting minutes were approved.

Ed Swan was appointed as an Adjunct.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$1.245 million with Community Foundation, \$55,300 in cash, and \$25,000 in money market. **Motion:** Authorize up to \$50,000 withdrawal from Community Foundation as needed. Passed unanimously.

**Registrar's Report:** Marshall Greenwald reported for Jerry Luhman that all venue registrars have been assigned. Two new registrars will be trained during the first two weeks of the season. 74 additional tickets have been sold since the financial report was distributed. There will be a signup sheet for board members for handing out subscription tickets.

**Global Issues:** Jeff Olesen reported that the host/moderator schedule has been distributed along with a moderator guide and a list of restaurants shortly. A weekly "moving parts" email will be sent each week during the season.

**Marketing:** Gordon Garrett reported that Su Byron is no longer available, a new marketing promotion writer is needed. Advertising will be similar to last year with 3 ads each week in the Herald-Tribune and radio spots. SILL will have a presence at the Sarasota, Venice and Lakewood Ranch Farmers Markets. There will be a full page ad and an article about SILL in the Herald Tribune in November.

**Music Mondays:** Joe Holt reported that Bob Sherman is returning to Sarasota and will be recognized for his years of hosting in January. Gregory Lee is the new audio/visual contact at Church of the Palms. Their new system will shorten the lead time for receiving the performance video.

**Venice Operations:** Craig Kennedy reported that a contract for 2024 at the Community Center has been signed and reservations for 2025-26 have been made with payment due in October 2024. SILL will have a presence in the Venice Farmers Market, a tent is required. There will be a volunteer meeting the first week in January.

**LWR Operations:** Teresa Morris reported that all is ready for the 2023 season.

**Technology and Website:** Bob Germain reported that the 2023 booklets will be delivered on 11/15 for distribution and mailing. The flyer will be printed the first week in December and will be available at the December board meeting. Weekly eblasts will be sent announcing the coming week speakers.

**SILL Volunteers:** No report.

**SILL CD/FDs:** Nancy Cabral reported that CD/FDs order form is ready. The lecture evaluation schedule has been set up.

**SILL Select:** No report.

**Long Range Planning:** Teresa Morris reported that a package including a video with snippets of SILL events is now available for use at SILL marketing presentations at community venues. Business cards for board members to hand out have been printed. Several presentations are scheduled. Contact will be made with Newcomers groups Board members are encouraged to send an email to their friends promoting SILL.

The meeting was adjourned at 4:10 pm.

The next board meeting will at the Field Club for lunch on Wednesday December 14th at 10:30 am.  
Beth Cotner will send out an RSVP notice with menu selection.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
December 14, 2022 Board Meeting Minutes**

**Board Members:** Bob Barylski, Mike Boorstein, Beth Cotner, Bob DeFillippi, Bob Deutsch, Gordon Garrett, Bob Germain, Marshall Greenwald, Joe Holt, Susan Hook, Peter Huber, Craig Kennedy, Sue Lewis, Jerry Luhman, Craig Marion, Teresa Morris, Jeff Olesen, Richard Rose, Chet Thompson, Kathie Westpheling

**Board Members Absent:** Adrienne Cipolla, Nancy Cabral, Bob Lieber, Jim McGee, Betsy Traba

**Adjuncts Present:** Sue Banks, Jane DeFillippi, Ed Swan

The meeting was called to order at 10:30 am by Bob Deutsch.

A quorum was present. The November Board Meeting minutes were approved.

**Treasurer's Report:** Marshall Greenwald reported SILL has \$1.27 million with Community Foundation, after withdrawing \$30,000 of the \$50,000 authorized by the Board last month, \$90,000 in cash (85,000 spent), and \$25,000 in money market.

**Registrar's Report:** Jerry Luhman reported that single lecture "invite a friend" tickets have been printed. They will be distributed along with a contact card during the first 2 weeks of the season. The registrar report has been revised to show dollar amounts to simplify financial reconciliation. A signup sheet for board members to assist for the first 2 weeks was circulated at the board meeting.

**Global Issues:** Jeff Olesen noted there is a need for high quality speaker/artist photos for media publication. A new audio/visual tech at First Church must be trained. The latest host/moderator schedule has been distributed. A proposal to work with New College to promote SILL to the students was approved by sense of the board.

**Marketing:** Gordon Garrett reported that Su Byron has produced a marketing release that was picked up by the Herald Tribune, Gondolier and others. A full page ad ran in the Herald Tribune for 4 days Thanksgiving weekend. There will be an ad in the Gondolier in December, then weekly ads for 8 weeks.

**Music Mondays:** Joe Holt reported that the music community is optimistic about the upcoming season. Music Monday VOD videos will be available for upload no later than Friday each week. There is a need for someone to produce pre-event Powerpoints for Music Monday.

**Venice Operations:** Craig Kennedy reported that most of the brochures allocated to Venice have been distributed. Island Bookstore will sell speaker books at all lectures, possibly also at Lakewood Ranch. There will be a volunteer meeting the first week in January 6 at 11:00 am in the Venice Library.

**LWR Operations:** Teresa Morris noted that with the new start time 5:00 and the requirement to be out by 6:30 moderators must be aggressive in controlling the speech length and the Q & A session.

**Technology and Website:** Bob Germain reported that the speaker articles page has been updated. Board members can view any of the VOD videos as they are posted from a link on the Board web page. Promo videos produced by Paul Westpheling will be posted on the website with a link similar to VOD.

**SILL Volunteers:** Bob DeFillippi reported all venues are staffed with volunteers. Badges for new volunteers will be provided on request.

**SILL CD/FDs:** Bob Deutsh reported for Nancy Cabral all preparations for CD sales and Speaker Evaluations have completed, ready to roll in January.

**SILL Select:** Susan Hook reported that there are 5 venues under contract. Marketing efforts have not yielded any prospects.

**Long Range Planning:** Teresa Morris reported that the short promo video has been posted on Facebook. The promo video and snippets of SILL events is now available on a flash drive for use at SILL marketing presentations at community venues.

The meeting was adjourned at 11:50 am.

The next board meeting will at the Arts Building on Wednesday January 11th at 2:30 pm.

Bob Germain, Secretary